



ADMINISTRACIÓN  
GENERAL DEL ESTADO

39

SUBDELEGACIÓ DEL  
GOVERN A BARCELONA

OFICINA D'ESTRANGERS

SUBDELEGACIÓN DEL  
GOBIERNO EN BARCELONA

OFICINA DE EXTRANJEROS

Information updated on  
January 29, 2009.

**HOJA INFORMATIVA n° 39**

## EXTENSION OF STAY

### **IMPORTANT:**

The extension of stay is valid only for the Spanish Territory.  
Visas for 90 days cannot be extended.  
All documents required must be submitted complete and following  
the same order as indicated in the guidance note:

### **REQUIRED DOCUMENTS**

- 1.-** Application form (free official application form EX-12) all sections must be duly filled by hand with clear letters or typewritten. One application form for each person is required.
- 2.-** Ordinary passport or travel document in force, valid for the period of time you intend to extend your stay. (Original and complete photocopies).
- 3.-** In force visa if required.
- 4.-** Only if your entry in the Schengen Territory was in another country and not directly in Spain, declaration of entry issued by the Spanish Police.
- 5.-** Two recent photos (Originals not photocopies), Passport size, in colour, on a white background in front position.
- 6.-** You must be able to support yourself all the period of time you intend to extend your stay. **62 €** per day/person are required. This amount will be minimum **562 €** per person. You can prove this requirement by bank certificates, cash, certified checks, travel checks, letters of payment, credit cards with certified credit limit or with documents showing that you can obtain them legally. Neither letters of bank entities nor bank accounts details issued by Internet will be accepted.
- 7.-** Flight ticket or any other transportation ticket, closed, nominative and not transferable, to return to your country of origin or to travel to third countries. (Original and photocopies)
- 8.-** Travel insurance with same coverage as the required to apply for a visa ( covering medical expenses and the return to your country of origin in case of accident or sudden disease and valid for the period of time you intend to extend your stay. (Original and photocopies)
- 9.-** If you entered without visa, due to agreement with your country of origin, you must submit documental proofs of the exceptional reasons why you want to extend your stay in Spain.

### **Submittal of applications**

In person by the applicant, on working days from Monday to Thursday at any time from 9 am to 17,30 pm and Fridays from 9 am to 14 pm in Avda. Marques de l'Argentera nº 4 Barcelona, Main door entrance (Entresuelo izquierdo -left side) A previous appointment is not required.

**Summer schedule:** From the 16th of June to the 16th of September, from 8:00 to 15:00 p.m., from Mondays to Fridays, on working days.

### **Remark:**

Free official application forms can be downloaded from the website ([www.mir.es](http://www.mir.es) ; [www.mtin.es](http://www.mtin.es) ; [www.map.es](http://www.map.es);) and they can be reproduced by any mean ( photocopies; printer and others )

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